



# *Southborough Extended Day Program, Inc.*

P.O. Box 390 ❖ Southborough, MA 01772 ❖ (508) 481-9353/(508) 481-4701

## **Snow Policy 2011-2012**

### **School Closing:**

- If the Southborough Public Schools are closed due to weather conditions, Extended Day will be closed also. Please listen to local television and radio stations for school closings. You may also call the Extended Day line at **508-481-9353** after 6:00 AM.

### **School Delayed Start:**

- If Southborough Public Schools delay the opening of school, the SEDP before-school programs will be closed. Afternoon sessions will be open as usual.

### **Early School Dismissal:**

- If it becomes necessary to dismiss school early due to severe weather, you will receive a phone call from the school department updating you with the new dismissal time.
- Due to concerns over worsening conditions and for the safety of children and staff, Extended Day will only remain open for **1 hour** after the children have been dismissed from school. (For example, if the children are dismissed from school at 11 am, Extended Day will remain open until 12pm.)
- Please be advised that extended day staff members are not already in the building and will be contacted to arrive at SEDP in time for the early dismissal. If your child is going home on the bus, or otherwise being picked up directly at school you must call or email SEDP to notify us of your child's absence. This consideration will allow us to make appropriate staffing decisions for each site.

Finn School (508)481-9354 sedp.finn@gmail.com

Woodward School (508)481-4701 sedp.woodward@gmail.com

Neary School (508)480-8214 sedp.neary@gmail.com

- It is essential that you develop a contingency plan for picking up your child if you feel you may not be able to arrive at SEDP within one hour of dismissal. **A late fee of \$2 per minute will be charged for pick up later than one hour after school dismissal.**
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